

CURRICULUM VITAE

Name: DR. ASMA AFTAB



EDUCATIONAL QUALIFICATIONS

2012	PhD in Applied English Linguistics from the University of Birmingham, UK.
2004	MA in English Language Teaching from Kinnaird College for Women, Lahore, Pakistan
1991	MA in English Literature (Punjab University) from Kinnaird College for Women, Lahore, Pakistan
1988	BA in English Literature and Applied Psychology (Punjab University) from Kinnaird College for Women, Lahore, Pakistan
1986	Intermediate (pre-medical) from Kinnaird College for Women, Lahore, Pakistan
1984	'O' Levels from Convent of Jesus and Mary, Lahore, Pakistan

WORK EXPERIENCE

September 2012 – To-date	Assistant Professor in Kinnaird College for Women, Lahore, Pakistan
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Job Description:

1. Teaching M Phil, MA and Diploma English Language Teaching (ELT), BA Language and Linguistics, and M Phil Applied Linguistics classes. The main teaching areas under focus include introduction to linguistics, ESP, teaching of language skills, teaching methodology, curriculum and syllabus design, materials development, language policy, intercultural communication, developing cultural awareness, teaching of grammar, language testing and assessment, and, teaching of human rights. The responsibilities include developing relevant courses and resource materials. The focus is on theoretical concepts, models and assumptions; empirical research and findings; and, practical implications in different teaching contexts. The student body includes both in-service and pre-service teachers belonging to different backgrounds (both public and private sectors) and different levels (from pre-school grades to Bachelor level and Higher Education Professional courses).

2. Devising relevant tests and assessment schemes: students are assessed through presentations and classroom tasks (focusing on comprehending and applying theoretical models, concepts and empirical findings), examinations (involving the application of the concepts handled during course work), and research/application-based assignments and projects.
3. Preparing, conducting, and supervising research projects investigating significant areas related to language teaching, such as the use of authentic texts, the importance of schema for comprehending texts, evaluating language materials and their effects, examining different writing skills teaching approaches, and varied perceptions of people (belonging to different walks of life) to languages and national language policies.
4. Conducting research tutorials with M Phil and MA classes in order to guide them to select relevant topics for their dissertation work, conduct research, and write up dissertations. For this purpose, prepared a 'Dissertation Guide' which provides students detailed guidelines for composing literature reviews, referencing, and formatting and organizing dissertations.
5. Supervising M Phil and MA ELT students for dissertations focusing on areas such reading and writing skills, needs analysis, language teaching methodology, language materials evaluation and development, language policies and language assessment.
6. Devising and revising ELT programmes.
7. Participating in official panels:
 - conducting interviews for student admissions and hiring of new faculty
 - undertaking dissertation examinations

September 2010 – August 2012	Lecturer for Masters and M Phil programmes in English Language Teaching (ELT) in Kinnaird College for Women, Lahore, Pakistan
August 2009 – May 2010	Lecturer for Undergraduate Academic English courses in Lahore University of Management Sciences (LUMS), Pakistan
September 2007 – June 2009	Lecturer for Masters programmes in English Literature, English Language Teaching, and Educational Leadership and Management in Kinnaird College for Women, Lahore, Pakistan
September, 2005 – March, 2006	English Lecturer for Bachelors and Masters programmes in Fatima Jinnah Women University, Rawalpindi, Pakistan
March 2002 – June 2004	English lecturer for Bachelors classes in Kinnaird College for Women, Lahore, Pakistan.

September 1993 – June 2001

English Language and Literature teacher for Grades
IV – XI in International School System, Lahore,
Pakistan

LATEST PUBLICATIONS

Book/Chapters

- Aftab, A. (2022). The reign of textbooks in ESL classrooms. In A. Berwick & C. Fernández, (Eds.), *Using language learning materials: Theory and practice*. Newcastle upon Tyne, UK: Cambridge Scholars Publishing.
- Aftab, A. (2018). Meaning-focused activities as incorporated in actual communication: Evaluation of formal ESL teaching and assessment materials. In M. Bouckaert, M. Konings, , & M. van Winkelhof, (Eds.), *Meaning-focused materials for language learning*. Newcastle upon Tyne, UK: Cambridge Scholars Publishing. ISBN (10): 1-5275-1179-0 ISBN (13): 978-1-5275-1179-8
- Aftab, A. (2017). *Revisiting Second Language Materials: A Pakistani Perspective*. Karachi, Pakistan: Paramount Books Private Limited. ISBN: 9789696372912
- Aftab, A. (2017). Principled application of authenticity as an alternative teaching paradigm for Pakistani ESL classrooms. In B. Tomlinson & A. Maley (Eds.), *Authenticity in Materials Development for Language Learning*. Newcastle upon Tyne, UK: Cambridge Scholars Publishing. ISBN-13:978-1- 4438-7950-7. ISBN-10:1-4438-7950-9

Journal Articles

- Barabadi, E., Aftab, A., & Panahi, A. (2018). The relative impact of L1 and L2 glosses along with computer-generated phonological guidance on EFL learners' vocabulary learning. *Cogent Education*, 5(1), 1-13. ISSN: 2331-186X
- Aftab, A. & Salahuddin, A. (2015). Authentic Texts and Pakistani Learners' ESL Reading Comprehension Skills: A Mixed-Method Study. *Language Education in Asia*, 6(2), 122-134. doi.org/10.5746/LEiA/15/V6/I2/A4/Aftab_Salahuddin
- Aftab, A., Sheikh, A. & William, I. (2014). An Evaluation of an ESL Pakistani College Textbook – Meeting the Needs of the Pakistani Students. *International Journal of English and Literature*, 5(7), 144-148. ISSN 2141-2626
- Aftab, A., Qureshi, S. & William, I. (2014). Investigating the Washback Effect of the Pakistani Intermediate English Examination. *International Journal of English and Literature*, 5(7), 149-154. ISSN 2141-2626

Conference Proceedings

Barabadi, E. & Aftab, A. (2017). Evaluation of the Iranian grade 9 English textbook's Prospect 3 compatibility with the objectives of the new public sector

English curriculum. In H. Mohebbi & S. Negahban (Ed.), *International Conference on New Trends in English Language Teaching and Testing: Proceedings of Second Conference* (p. 209) (Iran). ISBN: 978-600-7826-33-1

ADDITIONAL PROFESSIONAL ENGAGEMENTS

March – July, 2021	Visiting faculty for co-teaching the course titled “Opiate for the masses” (based on linguistics, sociology, anthropology, and communication skills) to undergraduate classes at Information Technology University, Lahore, Pakistan
October/November, 2019	External National Examiner for PhD in Education programmes at the Lahore College University, Pakistan
June – July, 2018	Reviewer for the <i>Language & Education</i> journal
March, 2017	Reviewer for the <i>Education Research Journal</i>
September, 2013/2014	External examiner for M Phil Education/TESOL programmes at the School of Education, Beaconhouse National University, Lahore, Pakistan
June, 2013	Teacher Trainer, Cathedral Teacher Training College, Lahore, Pakistan.
November, 2009 – December, 2010	Visiting faculty member for B-Ed programme in Institute of Professional Learning (affiliated with the University of Education, Punjab), Lahore, Pakistan.

CONFERENCES/SEMINARS & WORKSHOPS

11 th and 12 th August, 2021	Participated as presenter (Oral Presentation title: “Of Rigid Shallow Ways, and Open Mysterious Seas”) in the ‘Materials Development Association’ (MATSDA); School of Languages, Literacies and Translation, Universiti Sains Malaysia, Malaysia; and, Wasit University, Iraq, 24-Hour Virtual International Language Learning Conference 2021 on “Developing L2 materials and designing language learning to promote creativity and criticality”
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12 th December, 2020	Participated as the Keynote Speaker in the Virtual Annual Seminar on English Language Studies [Theme: "Linguistic, Literature, Translation, and English Language Teaching in the Mainstream of Transformative Research and Scientific Innovation"] held in Indonesia (Keynote Presentation title: "Understanding the value of 'communicative power' in the 21 st century")
15 th and 16 th June, 2019	Participated as presenter (Oral Presentations titles: The "Reign of textbooks: Bridled ESL classrooms" and "Materials development process: The consumers' voices") in the 'Materials Development Association' (MATSDA) and the University of Liverpool Conference on "Using language learning materials: Theory and practice" in Liverpool, UK.
9 th and 10 th June, 2018	Participated as presenter (Oral Presentation title: "Pakistani ESL teachers' development through reflective and dynamic training in materials development") in the 'Materials Development Association' (MATSDA) Conference on "L2 Teacher Development through Materials Development" in Shanghai, China
5 th May, 2018	Participated as presenter in the First National Conference on "Counter Balancing Politics and Aesthetics in Pakistani Literature" in the University of the Punjab (the Department of English Language and Literature) (Oral Presentation title: "Curriculum of Pakistani twentieth first century literature in English: Critical analysis of religiously-oriented cultural ideologies as reflected in Pakistani English discourse")
10 th and 11 th June, 2017	Participated as presenter (Oral Presentation title: "The representation of the meaning-focused approach in formal English language coursebooks and examinations") in the 'Materials Development Association' (MATSDA) Conference on "Meaning-Focused Materials for Language Learning." in Tilburg, the Netherlands
6 th – 10 th March, 2017	Organized a series of teachers' training workshops (aiming to train teachers to teach Academic English to undergraduate students) in Kinniard College for Women, Lahore, Pakistan
18 th – 19 th June, 2016	Participated as presenter (Oral Presentation title: " <i>Authenticity</i> in ESL Classrooms: 'Real-Life like Communicative Behaviour'"; Poster Presentation title: "Breaking through the walls: Showcasing the

	real world in the ESL classroom') in the 'Materials Development Association' (MATSDA) Conference on "Authenticity and L2 Materials Development" in Liverpool, UK
13 th –16 th April, 2016	Participated as presenter (Presentation title: "Characteristics and ESL Application of <i>Communicative Activities</i> ") in the 50 th International 'International Association of Teachers of English as a Foreign Language' (IATEFL) Conference and Exhibition in Birmingham, UK (Received funding from Higher Education Commission, Islamabad, Pakistan)
8 th October, 2015	Participated as panelist in the First International Conference of the Linguistic Association of Pakistan – "Language Understanding and Development in the Modern Era" in Kinnaird College for Women, Lahore, Pakistan.
10 th – 11 th & 16 th –18 th March, 2015	Participated in workshops entitled "Indigenous on-campus training program under modern university program" organized by Higher Education Commission of Pakistan in Kinnaird College for Women, Lahore, Pakistan.
3 rd April, 2014	Participated in the Second Annual Conference on Social Sciences at Lahore School of Economics, Lahore, Pakistan.
March, 2014	Participated as panelist in the British Council Policy Dialogue – "English Language in Pakistan Today: Class, the Workplace and the Shift in Language Use" at the Pearl Continental Hotel, Lahore, Pakistan.
8 th October, 2013	Participated in the Launch Ceremony of 'Punjab Education and English Language Initiative' (PEELI), organized by the Punjab Government and the British Council, at the Pearl Continental Hotel, Lahore, Pakistan.
28 th February – 1 st March, 2013	Participated in the First Annual Conference on Social Sciences at Lahore School of Economics, Lahore, Pakistan.
22 nd – 23 rd February, 2013	Attended as Organizer, Panelist and Resource Person Conference on "Issues and Challenges in Education" at Kinnaird College for Women, Lahore, Pakistan.

KINNAIRD COLLEGE FOR WOMEN



November 09, 2021

EMPLOYMENT LETTER

Dear Dr. Asma Aftab,

Further to your 1st Employment Contract effective September 24, 2018, I am pleased to offer you **Employment** with effect from January 01, 2022.

Your date of appointment at Kinnaird College will remain the same as mentioned in your 1st Employment Contract and this letter will be considered valid for future reference. This Employment Letter shall supersede all other Contract(s) or Contract renewal(s) already issued to you with regards to your regular employment.

Terms of Employment

- As an **Assistant Professor** in the Department of **English Language Teaching** at Kinnaird College for Women Lahore, you will be paid the salary mentioned in your salary slip.
- Salary will be subject to tax deduction as per Government Taxation Policy whereas E-Filing of annual tax return will be your responsibility.
- The Employment may be terminated by either party on one month prior notice or on payment of one month's salary in lieu thereof. The termination can be on account of misconduct or dereliction of duty and the College Management has a complete authority to decide such matters.
- You are entitled to avail paid leaves as per College policy.
- Your responsibilities, reporting relationship and other terms of reference will be according to the Faculty Code of Conduct which requires an undertaking and compliance from you. Non-Compliance of the Code may lead to termination of the Employment at any stage.
- You will abide by the rules and regulations of the College and shall work within the framework of policies and instructions of the Board of Governors issued from time to time.
- While employed at Kinnaird College, you are not allowed to work in the regular or visiting capacity with any other institution during College working hours.

Cordially yours,

Prof. Dr. Rukhsana David
Principal

I have read the terms and conditions of the Employment, accept the same and agree to abide by.

Signature: Asma Aftab
Asma Aftab

Date: 29.11.2021



UNIVERSITY OF
BIRMINGHAM

It is hereby certified that
Asma Aftab
was admitted to the Degree of
Doctor of Philosophy
on the tenth day of July 2012

VICE-CHANCELLOR AND PRINCIPAL

REGISTRAR AND SECRETARY



945506

University of Birmingham, Edgbaston, Birmingham, B15 2TT, United Kingdom

IT SKILLS

- Proficient in using Microsoft Word, Pages, and Google Docs for word processing; Microsoft PowerPoint, Keynote, Google Slides, Microsoft Sway and Prezi for preparing and giving presentations; and, Microsoft Excel and Numbers for making spreadsheets
- Proficient in using Google Meet, Microsoft Teams, Cisco WebEx, Skype, and Zoom for on-line teaching, on-line conferences/seminars, and on-line meetings