# KINNAIRD COLLEGE FOR WOMEN – LAHORE
## Quality Enhancement Cell

### ANNUAL ACTIVITY CALENDAR FOR 2022 – 23

| Serial | KPA | Activity | Date(s) |
|---|---|---|---|
| 1 | I | Rollout Data Collection & College Portfolio Report Updating for IPE | 27-Oct-2022 |
| 2 | IV | Rollout Data Collection for PGPR | 03-Nov-2022 |
| 3 | IV | Compilation and Finalization for PGPR data | 23-Nov-2022 |
| 4 | II | Deadline for Submission of SARs by Departments (Phase I) | 24-Nov-2022 |
| 5 | II | Deadline for Completion of Desk Review of SARs (Phase I) | 30-Nov-2022 |
| 6 | II | Deadline for Notification of ATs (Phase I) | 2-Dec-2022 |
| 7 | II | Deadline for AT Visits (Phase I) | 16 to 20 Jan-2023 |
| 8 | II | Deadline of Finalization of AT Findings & Recommendations Report (Phase I) | 23-Jan to 02-Feb-2023 |
| 9 | I | Deadline for Notification of IPE Panel | 03-Feb-2023 |
| 10 | IV | Deadline for Notification of PGPR Team | 05-Feb-2023 |
| 11 | I+II+IV | Submission of Annual Continuous Quality Improvement Report | 06-Feb-2023 |
| 12 | II | Deadline for Preparation of Quality Improvement Action Plans (SAP) | 07 to 13-Feb-2023 |
| 13 | IV | Deadline for PGPR Team Visit | 14-Feb-2023 |
| 14 | I | Finalization of College Portfolio Report | 21-Feb-2023 |
| 15 | II | Deadline for Submission of SARs by Departments (Phase II) | 24-Feb-2023 |
| 16 | I | Deadline for IPE Panel Visit | 03-March-2023 |
| 17 | II | Deadline for Completion of Desk Review of SARs (Phase II) | 06-March-2023 |

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| 18 | II | Deadline for Notification of ATs ( Phase II) | 08-March-2023 |
|----|-----|---------------------------------------------|----------------|
| 19 | I | Deadline for IPE Findings & Recommendations Report | 31-March-2023 |
| 20 | IV | Deadline for Preparation of Quality Improvement Action Plan (PGPR) | 11- April-2023 |
| 21 | II | Deadline for AT Visits (Phase II) | 28-April-2023 |
| 22 | II | Deadline of Finalization of AT Findings & Recommendations Report (Phase II) | 3-May-2023 |
| 23 | I | Deadline for Preparation of Quality Improvement Action Plan (IPE) | 17-May-2023 |
| 24 | VI | Awareness Seminar on "Quality Assurance" | 05 to 19 May- 2023 |
| 25 | VI | Capacity Building Workshop for Faculty Members | 09 to 16 June- 2023 |

Director QEC

(Basharat Hameed)

**APPROVED BY**

Principal

(Prof. Dr. Rukhsana David)

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*List of Abbreviations:*

1. KPA: Key Performance Area
2. SAR: Self-Assessment Report
3. AT: Assessment Team
4. IPE: Institutional Performance Evaluation
5. SAP: Self-Assessment of Academic Programs
6. PGPR: Postgraduate Programs Review

*List of KPAs:*

1. I: IPE
2. II: SAP
3. IV: PGPR
4. VI: Functioning of QEC Secretariat